

THS Board Meeting (#8)

Minutes

Thursday, February 9, 2017, 7:00 pm
11 River Street, Toronto, Ontario

Present: David Bronskill, Shannon Cameron, Amanda Frank, Lisa Gibbens, Cathy Kinloch, Kathy McDonald, Bronwen Morgan, Andy Robling, Monika Sudds, Keren Troyna

By teleconference: Shelley Austin

Regrets: Gillian Armstrong, Diana Pizzola, Dominique Rousselle, Stephen Steele

Non-voting: Eric Jensen, Jacques Messier, Barbara Steinhoff, Claudette Turner

1. Regular Business

David Bronskill convened the meeting at 7:11pm.

- 1.1 THAT the agenda be approved as amended.

Moved: Bronwen Morgan Seconded: Andy Robling **Carried.**

- 1.2 THAT the memberships dated January 13 – February 8, 2017 and all timely renewals received in the past month are hereby approved.

Moved: Shannon Cameron Seconded: Keren Troyna **Carried.**

- 1.3 THAT the minutes of the January 12, 2017 Board meeting be approved.

Moved: Lisa Gibbens Seconded: Kathy McDonald **Carried.**

Bronwen Morgan kindly offered to call and welcome the new members.

The next Board meeting was scheduled for Thursday, March 9 at 7:00pm.

2. CEO Report & Questions

Barbara Steinhoff and Eric Jensen spoke about THS' compliance with required labour and human resources policies. They have registered with an online human resources service and are in the process of revising the HR manual and policies. Jacques Messier will provide a progress report at the April meeting.

The Board was asked to approve the general liability insurance and auto insurance, noting that the premium had increased slightly, partly due to the acquisition of two new vehicles.

- 2.1 THAT the Toronto Humane Society renew its general liability insurance with Ecclesiastical and its automobile insurance with Aviva Canada for 2017.

Moved: Andy Robling

Seconded: Cathy Kinloch

Carried.

The Board suggested that in future the CEO need not seek Board approval on the general insurance but simply keep the Board up-to-date regarding the insurance costs and any significant claims.

Jacques Messier responded to questions regarding shelter capacity and the current number of animals. It was suggested that whiteboards be posted detailing the number of dogs/cats in the shelter, on foster, in the vet clinic, and being transferred in from other shelters. This would provide a more complete picture of the total number of animals available for adoption and encourage the public to ask about animals not in view.

3. *Committee Business*

The CEO referred to the previously circulated strategic plan and budget, noting that THS is predicting a balanced budget again for 2017. The Board thanked the Strategic Planning and Budget Committee for their hard work.

- 3.1 THAT the 2017-22 Strategic Plan be approved.

Moved: Andy Robling

Seconded: Shannon Cameron

Carried.

- 3.2 THAT the 2017 Budget be approved.

Moved: Andy Robling

Seconded: David Bronskill

Carried.

The AGM Task Force updated the Board on preparations for the next Annual General Meeting, noting that, as meetings have run long in the last few years, the 2017 AGM will focus on legally required Society business while the presentations, question and answer session and opportunities to meet the candidates will be addressed at Open House. This should ensure that the AGM runs efficiently, while Open House will encourage members to interact with candidates and ask questions of staff, as the environment will be less structured and more friendly, relaxed and interactive. The Task Force also recommended that the Board endorse candidates for the 2017 AGM, to facilitate succession planning, good governance and ensure the Board has needed skill sets.

- 3.3 THAT the 2017 Annual General Meeting be held on Tuesday, June 6 at 6:00pm.

Moved: Lisa Gibbens

Seconded: Keren Troyna

Carried.

- 3.4 THAT the 2017 Annual General Meeting be held at the Ramada Plaza Hotel.
Moved: David Bronskill Seconded: Kathy McDonald **Carried.**
- 3.5 THAT Ian Wintrip be appointed as Scrutineer for the 2017 Annual General Meeting.
Moved: Kathy McDonald Seconded: Cathy Kinloch **Carried.**
- 3.6 THAT the Board approve the process for becoming a candidate and determining which candidates may receive the endorsement of the Board, including striking a Nominating Committee.
Moved: David Bronskill Seconded: Lisa Gibbens **Carried.**

4. *Adjournment*

- 4.1 THAT the meeting be adjourned at 9:15pm
Moved: Bronwen Morgan Seconded: Monika Sudds **Carried.**

David Bronskill, Chair

Lisa Gibbens, Secretary

Date

Date