

THS Board Meeting (#4) Minutes

Tuesday, September 26, 2017, 7:00 pm
11 River Street, Toronto, Ontario

Present: Shelley Austin, Martin Buckle, Shannon Cameron, Amanda Frank, Cathy Kinloch, Kathy McDonald, Bronwen Morgan, Emily Pang, Stephen Steele, Monika Sudds, Keren Troyna

By Teleconference: Gillian Armstrong, Andy Robling, Dominique Rousselle

Non-voting: Jacques Messier, CEO, Claudette Turner, Recording Secretary

Special Guest: Andrew Macleod, Board Consultant

Regrets: Christopher Wood, Angela Young, Assistant Treasurer

Bronwen Morgan called the meeting to order at 7:02 pm. She welcomed Andrew Macleod, a pro bono Board consultant who is assisting with the Board visioning process.

1. Board Visioning Process

Andrew Macleod provided a brief overview of his work to date. He identified unifying themes, as well as opportunities and challenges. He outlined the next steps, which will include a facilitated meeting to delve into the results of key interviews in order for the Board to arrive at a draft vision and value statement. A Board session/retreat will take place in the coming weeks. Bronwen thanked Andrew Macleod for his generous work on behalf of the Board.

2. Regular Business

2.1 THAT the Agenda be approved.

Moved: Martin Buckle

Seconded: Kathy McDonald

Carried.

2.2 THAT the memberships dated August 29 – September 26, 2017 and all timely renewals be approved.

Moved: Kathy McDonald

Seconded: Shelley Austin

Carried.

2.3 THAT the Minutes of the July 27, 2017 meeting be approved as amended.

Moved: Monika Sudds

Seconded: Dominique Rousselle

Carried.

2.4 THAT the Minutes of the August 29, 2017 meeting be approved.

Moved: Shelley Austin

Seconded: Shannon Cameron

Carried.

3. *Next Meeting(s)*

Board of Directors – Wednesday, October 25, 2017 at 7:00 pm

Board Visioning Retreat – Kathy McDonald will canvass the Board for the best date.

4. *CEO Report*

Jacques Messier updated the Board on recruitment efforts for an HR Manager and a Canine Behaviourist. He preferred to defer the hiring of a Canine Behaviourist until the Euthanasia policy revisions are complete, as any changes to the policy would impact that position. The Board confirmed that there would be no lessening of the canine behaviourist role but rather the intention is to provide more options for behavioural dogs. Shelley Austin will send Jacques a copy of the draft policy and Jacques will review and provide his feedback within a week.

Jacques advised that corporate donors who volunteer at the THS have raised \$47,000 to date in 2017, which is \$37,000 over what was budgeted for the entire year.

In response to a query regarding the Feral Cat survey, Jacques noted that the data is currently being analyzed, and that the results should be available for the next Board meeting.

5. *Update from 2016 Board Retreat*

Bronwen asked that Board members review the summary of the 2016 Board of Directors Retreat in advance of the upcoming visioning session/retreat as it contains very helpful suggestions on governance, effectiveness and strategy formulation.

6. *Volunteer Committee/Board Communication/Future Board Composition*

The Board discussed the Volunteer Committee's terms of reference. The Governance Committee will update the terms of reference for the Board's approval. Bronwen invited input

from Board members. Jacques will provide the Volunteer Manager's job description to Bronwen. A template will be developed that can be used for future committee terms of reference.

The Board discussed how best to strengthen communication between the Board and the CEO with respect to operational matters and between the Executive Committee and the Board regarding Board matters. It was suggested that Committee minutes be shared with the Board.

A discussion took place regarding the role of the Board's active volunteers.

7. ***Committee Updates***

Animal Welfare Committee – Shelley Austin reported that the signs asking visitors to refrain from putting their hands in animals' cages were posted. Shelley will send copies of the signs to the Board. The Committee is working on revisions to the Euthanasia policy.

Governance Committee – Bronwen Morgan updated the Board on the Whistleblower policy and provided feedback on suggestions that were made at the previous Board meeting.

8. ***In-Camera***

The Board moved in-camera at 8:40 pm, rising at 8:50 pm.

9. ***Other Business***

There was no other business.

10. ***Adjournment***

The meeting adjourned at 8:50 pm.



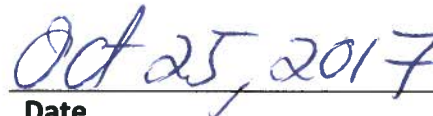
Bronwen Morgan, Chair



Kathy McDonald, Secretary



Date



Date