

THS Board Meeting (#5) Minutes

Wednesday, October 25, 2017, 7:00 pm

11 River Street, Toronto, Ontario

Present: Shelley Austin, Martin Buckle, Shannon Cameron, Amanda Frank, Cathy Kinloch, Kathy McDonald, Bronwen Morgan, Emily Pang, Andy Robling, Dominique Rousselle, Stephen Steele, Monika Sudds, Christopher Wood

By Teleconference: Gillian Armstrong

Non-voting: Jacques Messier, CEO, Claudette Turner, Recording Secretary

Regrets: Keren Troyna

Bronwen Morgan called the meeting to order at 7:00 pm.

1. Regular Business

2.1 THAT the Agenda be approved.

Moved: Shelley Austin

Seconded: Monika Sudds

Carried.

2.2 THAT the Minutes of the September 26, 2017 meeting be approved.

Moved: Andy Robling

Seconded: Shannon Cameron

Carried.

2.3 THAT the memberships dated September 27 – October 25, 2017 and all timely renewals be approved.

Moved: Martin Buckle

Seconded: Amanda Frank

Carried.

2. Next Meeting(s)

Board Visioning Retreat – Saturday, November 4, 2017, 10:00 am at Regent Park Community Centre, Room 6

Board of Directors – Tuesday, November 28, 2017 at 7:00 pm

3. *CEO Report*

Jacques Messier advised that PetSmart has donated another 80,000 lbs of pet food.

He noted that the kennel doors have arrived and are currently being installed.

Jacques reported that THS has brought in over 400 animals from Fondation Caramel. The number of transfers from Fondation Caramel has slowed as the THS has been working with Welland, as well as receiving dogs from hurricane-hit Puerto Rico, Texas and Florida.

Jacques advised that a new HR manager has been brought on board.

He noted that bequest income is exceptionally good this year. The Society has recently received a very generous donation of stocks. Stephen Steele advised that these will be sold and invested according to the Society's investment guidelines and policies.

In response to a query about the Feral Cat Survey, Jacques advised that formulas are being verified to ensure accuracy and should be available for the next meeting.

Jacques will provide a report on Paws in the Park at the next meeting.

He reported that sales of tickets for the gala are going well and that sponsorship for the gala is on target.

4. *Fundraising*

Andy Robling reviewed Board fundraising to date. On the Board's behalf, he congratulated Cathy Kinloch on her successful fundraising efforts. The Board discussed their role as ambassadors in fundraising, and how their financial contributions are captured and measured.

4.1 THAT a task force be established to explore ways, means and measurements of fundraising by the Board.

Moved: Shannon Cameron

Seconded: Stephen Steele

Carried.

Cathy Kinloch will lead the task force, and Board members interested in joining were invited to contact Cathy.

5. *Rules of Engagement/Board Code of Conduct/Healthy Board*

Bronwen Morgan reviewed the documents circulated with the Agenda. The Board agreed that the Rules of Engagement with minor amendments should continue to be followed and that the

Rules of Engagement and the "Rx: A Healthy Board" document should be included with future Board orientation information.

6. *Committee Updates*

Governance Committee – Andy Robling advised that the Governance Committee had discussed inter-Board communications. It was suggested that extensive correspondence be brought forward at Committee or Board meetings for decision rather than discussion by email. It was also recommended that Committees provide minutes of their meetings to the Board.

Andy discussed the status of Board recruitment. Several expressions of interest from potential candidates have been received. These have been acknowledged and Andy will be following up with interested individuals. He asked that any eligible current Board members who have already decided if they will or will not stand for re-election advise the Governance Committee so this information can be factored into the planning process for future Board recruitment. It was suggested that an individual skills inventory assessment be completed as a strategic starting point. Andy also invited input from Board members about needed talents and skill-sets.

The Governance Committee discussed the Volunteer Committee as a Board committee, will review further at their next meeting, and will bring a recommendation to the Board.

The Committee has also worked on the Whistleblower policy and intends to have a revised policy for the next Board meeting.

Audit Committee - Stephen Steele reported that the Society's finances are favourable and that the first audit planning meeting will take place in December/January.

Executive Committee – Kathy McDonald advised that she was unable to continue on as Board Secretary. On behalf of the Board, Bronwen thanked Kathy for her hard work as Secretary. It was suggested that Stephen Steele add this role to his position as Treasurer.

6.1 THAT Stephen Steele be elected Secretary-Treasurer of the Toronto Humane Society as an officer of the Board.

Moved: Andy Robling

Seconded: Shelley Austin

Carried.

7. *In-Camera*

The Board moved in-camera at 7:57 pm, rising at 7:59 pm.

8. Other Business


There was no other business.

9. Adjournment

The meeting adjourned at 8:00 pm.

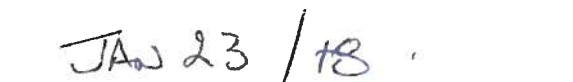


Bronwen Morgan, Chair


Date



Stephen Steele, Secretary-Treasurer


Date