# THS Board Meeting (#2) Minutes

Tuesday, September 28, 2021, 6:00 pm By Teleconference

Present: David Bronskill, Martin Buckle, Krista Bulmer, Damian Creber, Mark Dilworth,

Nicholas Kanhai, Charissa Lai, Kathy McDonald, Bronwen Morgan, Peter Newell,

Josh Shanahan, Nabila Tisha, Angela Young

Staff: Jacques Messier, CEO; Claudette Turner, Recording Secretary

Regrets: Malcolm Bernstein, Yussef Hafez

Martin Buckle called the meeting to order at 6:05 pm.

### 1. Regular Business

The Agenda was approved as amended upon consent of the meeting.

1.1 THAT the Minutes of the June 29, 2021, July 13, 2021 and September 21, 2021 meetings be approved.

Moved: David Bronskill Seconded: Kathy McDonald ... Carried.

1.2 THAT memberships received from June 16, 2021 through September 28, 2021 and all timely renewal memberships be approved.

Moved: Krista Bulmer Seconded: David Bronskill ... Carried.

Kathy McDonald kindly volunteered to call the new member.

Nick Kanhai reviewed the Board meeting document-sharing system that has been in place over the past several months. As many Board members have had difficulty accessing the documents, the Board agreed to revert to the previous distribution procedure.

#### 2. Executive Committee

Martin Buckle reviewed the role of the Executive Committee and proposed the following motion:

2.1 THAT the Chair, President, Vice-President, Treasurer and Secretary be appointed to form the Executive Committee and that the Committee have the roles and responsibilities set out in the bylaw.

Moved: Martin Buckle Seconded: Josh Shanahan ... Carried.

## 3. CEO Report

Jacques Messier reported on the Society's union contract negotiations. An agreement has been reached that will be brought to the members for ratification in the days ahead.

He outlined the COVID procedures in place at the Society now that the shelter is again open to the public. He advised that the reopening has gone smoothly and the public has co-operated with the protocols in place.

Jacques advised that next month Tegan Buckingham, Director of Integrated Marketing and Development will provide an update on the Society's rebranding program and Phil Nichols, COO will provide an update on the strategic plan.

# 4. Off-site Retreat

Martin Buckle reported that Saturday, November 20, 2021 appears to be the best date for the Board retreat. The Board discussed whether it would be possible to have an in-person retreat if all COVID protocols were met but there was no consensus. Martin welcomed additional feedback from the Board.

## 5. Committee Reports

Martin Buckle advised that he will compile a list of Committees and Chairs, as well as their meeting dates. Current Chairs will continue in their role until the Chair resigns or the Committee decides to elect a new Chair.

Martin noted that the Audit & Finance Committee was previously chaired by Stephen Steele, who is no longer on the Board. He will invite members of the Board who have the appropriate background and experience to consider the role. The Facilities Committee that was chaired by Dominique Rousselle will be chaired by Malcolm Bernstein.

Animal Welfare – Angela Young provided an update for the Animal Welfare Committee. The Committee has met twice over the summer. Potential revisions to the Barn Cat policy will be brought to the October Board meeting. The Adoption policy is being fine-tuned with respect to guiding principles, and the revisions will also be brought to the Board in due course. A draft position statement on relocation will be reviewed at the next AWC. Angela thanked Josh Shanahan and Phil Nichols for their work in preparing the position statement. The AWC will also be reviewing the Euthanasia policy to ensure that it addresses specific circumstances that may arise.

**Development** – Josh Shanahan advised that the fundraising reporting process was reviewed at the Committee's last meeting. Josh advised that Fundraising revenue is below budget at this time and Jacques Messier noted that as year-end approaches, fundraising revenues will improve.

**Volunteer** – Angela Young, Kathy McDonald, Martin Buckle and Jacques Messier will meet with the new Volunteer manager to discuss the structure of the Volunteer Committee going forward and Jacques will provide dates for such a meeting.

#### 6. Next Meeting

October 26, 2021, 6:00 pm

#### 7. In-camera

The Board moved in-camera at 7:30 pm and rose at 7:45 pm.

## 8. Adjournment

The meeting adjourned at 7:45pm.	
Martin Buckle, Chair	Nicholas Kanhai, Secretary
Date	Date