



- 2.1 THAT the Chair, President, Vice-President, Treasurer and Secretary be appointed to form the Executive Committee and that the Committee have the roles and responsibilities set out in the bylaw.

Moved: Martin Buckle

Seconded: Josh Shanahan

... Carried.

### ***3. CEO Report***

Jacques Messier reported on the Society's union contract negotiations. An agreement has been reached that will be brought to the members for ratification in the days ahead.

He outlined the COVID procedures in place at the Society now that the shelter is again open to the public. He advised that the reopening has gone smoothly and the public has co-operated with the protocols in place.

Jacques advised that next month Tegan Buckingham, Director of Integrated Marketing and Development will provide an update on the Society's rebranding program and Phil Nichols, COO will provide an update on the strategic plan.

### ***4. Off-site Retreat***

Martin Buckle reported that Saturday, November 20, 2021 appears to be the best date for the Board retreat. The Board discussed whether it would be possible to have an in-person retreat if all COVID protocols were met but there was no consensus. Martin welcomed additional feedback from the Board.

### ***5. Committee Reports***

Martin Buckle advised that he will compile a list of Committees and Chairs, as well as their meeting dates. Current Chairs will continue in their role until the Chair resigns or the Committee decides to elect a new Chair.

Martin noted that the Audit & Finance Committee was previously chaired by Stephen Steele, who is no longer on the Board. He will invite members of the Board who have the appropriate background and experience to consider the role. The Facilities Committee that was chaired by Dominique Rousselle will be chaired by Malcolm Bernstein.

**Animal Welfare** – Angela Young provided an update for the Animal Welfare Committee. The Committee has met twice over the summer. Potential revisions to the Barn Cat policy will be brought to the October Board meeting. The Adoption policy is being fine-tuned with respect to guiding principles, and the revisions will also be brought to the Board in due course. A draft position statement on relocation will be reviewed at the next AWC. Angela thanked Josh Shanahan and Phil Nichols for their work in preparing the position statement. The AWC will also be reviewing the Euthanasia policy to ensure that it addresses specific circumstances that may arise.

**Development** – Josh Shanahan advised that the fundraising reporting process was reviewed at the Committee’s last meeting. Josh advised that Fundraising revenue is below budget at this time and Jacques Messier noted that as year-end approaches, fundraising revenues will improve.

**Volunteer** – Angela Young, Kathy McDonald, Martin Buckle and Jacques Messier will meet with the new Volunteer manager to discuss the structure of the Volunteer Committee going forward and Jacques will provide dates for such a meeting.

## **6. *Next Meeting***

October 26, 2021, 6:00 pm

## **7. *In-camera***

The Board moved in-camera at 7:30 pm and rose at 7:45 pm.

## **8. *Adjournment***

The meeting adjourned at 7:45pm.

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**Martin Buckle, Chair**

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**Nicholas Kanhai, Secretary**

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**Date**

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**Date**