

THS Board Meeting (#9)

Minutes

Tuesday, May 30, 2023, 6:00 pm
By Teleconference

Present: Malcolm Bernstein, David Bronskill, Martin Buckle, Krista Bulmer, Damian Creber, Jennifer Dernek, Mark Dilworth, Nicholas Kanhai, Charissa Lai, Bronwen Morgan, Josh Shanahan, Nabila Tisha, Angela Young

Staff: Jacques Messier, CEO; Carol Boulding, Director, People & Culture; Claudette Turner, Recording Secretary

Regrets: Yusef Hafez, Peter Newell

Martin Buckle called the meeting to order at 6:10 pm.

1. Regular Business

1.1 THAT the Agenda be approved.

Moved: Martin Buckle Seconded: Krista Bulmer ... **Carried.**

1.2 THAT the Minutes of the April 25, 2023 Board meeting be approved.

MOVED: Martin Buckle Seconded: Josh Shanahan ... **Carried.**

Martin Buckle advised that there will be an additional seat available for election on the Board, as Bronwen Morgan has advised that she will not be able to continue in the coming term.

1.3 THAT the new membership, and all timely renewal memberships be approved.

MOVED: Martin Buckle Seconded: Malcolm Bernstein ... **Carried.**

Martin Buckle kindly volunteered to call the new member.

2. Staff Survey Presentation

Carol Boulding, Director, People & Culture, presented the sixth annual staff engagement survey. The year-over-year results indicate a slight increase in employee engagement. Employees appreciate the role of volunteers. Areas for continuing focus include volunteer recognition, communication, work/life balance, interdepartmental co-operation and the Diversity, Equity and Inclusion program. Carol and Jacques Messier responded to questions from the Board. The Board thanked Carol for her comprehensive report.

3. Financial Reporting Discussion

The Board discussed the Society's financial position, including cash flow, public veterinary services, income from other operations, investments, and legacy income. Fundraising income is below budget but is offset by reduced expenses. A discussion took place about how to optimize revenue from the upcoming golf tournament. The Board requested that the Fundraising Report be included with the Board reports, along with summary information that includes cyclical patterns.

Charissa Lai reported that the Audit & Finance Committee met with the Society's auditors and reviewed the draft audited financial statements. There are still some adjustments and reconciliations to be made. The audited financial statements will be sent to the Board as soon as they are finalized.

4. AGM Update

Martin Buckle provided an update on the AGM and proposed the following motions:

- 4.1 THAT KPMG be recommended to the members as the Toronto Humane Society's auditor for the 2023 fiscal year.
- 4.2 THAT the deadline for receipt of proxies be Friday, September 8, 2023 at 6:00 pm.
- 4.3 THAT there be no changes to the Society's by-law at this year's AGM.

Moved: Josh Shanahan

Seconded: Martin Buckle

... **Carried.**

5. CEO Report

The role and mission of the Public Veterinary Service was discussed, and the Board will discuss these further in a separate upcoming meeting. Jacques will continue to provide monthly Public Veterinary Service reports to the Board.

6. Committee Reports

Audit & Finance – Charissa Lai noted that financial items were covered earlier in the meeting.

Animal Welfare – Krista Bulmer noted that the Euthanasia Policy revisions will be brought to the next Board meeting for approval. Krista proposed a motion to approve the terms of reference for the Animal Welfare Committee.

6.1 THAT the terms of reference for the Animal Welfare Committee be approved.

Moved: Krista Bulmer

Seconded: Malcolm Bernstein

... **Carried.**

Jacques suggested that the Board and Board Committees might like to occasionally participate in the monthly Staff Town Hall virtual meetings to discuss Board policies to enhance staff understanding of the Board's role in policy development.

Development – Nabila Tisha encouraged Board members to participate in the golf tournament on June 28, and noted that corporate sponsors and participants are needed. A discussion took place about various aspects of the event and how best to generate support for the event. Jacques will contact the golf club as to whether there may be flexibility to defer or cancel the event if required. A monthly giving campaign has begun.

Governance Committee – The AGM and financial items were discussed above.

7. Next Meeting

June 27, 2023, 6:00 pm

8. In Camera

The Board moved in camera at 8:15 pm and rose at 9:30 pm.

9. Adjournment

The meeting adjourned at 9:30 pm.

Martin Buckle, Chair

Nicholas Kanhai, Secretary

Date

Date